

Matlock Cycling Club Constitution

(Club Rules)

The club shall be known as Matlock Cycling Club.

1. Membership

1a. Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

1b. The Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club and/or the sport into disrepute.

Appeal against refusal or removal may be made to the members at an AGM or EGM.

1c. Membership classes will be U16, U23, Senior, Family, Life and Second Claim.

1d. Club membership year runs from 1st January to 31st December. Any member joining after October 31st in any year shall receive full membership to the end of the following year for one year's subscription.

1e. The Time-Trial Annual Pass will be 10 x the current levy. The cost per time-trial will be the individual levy plus £1.00.

1f. Adult Second Claim membership will cost 50 pence less than First Claim membership. Second Claim Members cannot purchase a Time Trial Pass and will have to pay per event.

1g. Members will be notified that they are strongly advised to obtain third party liability insurance, such as that included with British Cycling's Ride, Race Silver or Race Gold membership or that provided by the Cyclists Touring Club.

1h. The Club shall maintain its Data Protection Policy in accordance with guidelines from relevant professional bodies.

2. Committee

2a. The Committee shall meet as often as is deemed necessary but in any event not less than every other month.

2b. At least six members must be present for the meeting to be valid.

2c. Committee meetings shall be held face to face.

2d. The Committee shall consist of the Chairperson, Vice Chairperson, Secretary, Treasurer, Welfare Officer, Volunteer Coordinator, Youth Coordinator, Secretaries of the various activities undertaken by the Club, Young Rider representative and General Committee members.

President, Vice President, Club Coach and Auditors will not serve on the Committee.

2e. The Chairperson or in their absence Vice Chairperson will chair the meeting. In their absence Committee members present will elect a chairperson.

2f. Decisions shall be by a simple majority of those voting.

2g. The chairperson of the meeting shall not have the casting vote.

Matlock Cycling Club Constitution **(Club Rules)**

2h. A resolution in writing signed by every Committee member or email resolution agreed by every Committee member shall be valid without a meeting.

2i. The business of the Club shall be under the management of the Committee elected at an AGM, who shall have power to rescind or affirm any resolution made at any meeting other than the AGM or EGM. The Committee may also appoint members at any time to the Committee for the period to the next AGM.

2j. Members elected at the AGM shall take office at the first Committee Meeting following the AGM.

2k. The maximum period the Chairperson may be elected is three consecutive terms of office.

3. Annual General Meeting & Extraordinary General Meeting.

3a. The AGM shall be held on the third Thursday in November. At this meeting, officers, Committee Members and other Club officials will be elected for the ensuing year.

3b. Items for the Agenda of any General Meeting shall reach the Secretary at least fourteen days before the relevant meeting.

3c. All members may attend all General Meetings, only First Claim members over 16 are entitled to vote.

3d. The Chairperson or their deputy shall preside.

3e. Resolutions shall be decided by a simple majority of those present on a show of hands.

3f. The quorum for a General Meeting shall be ten members.

3g. An EGM of the Club shall be convened by the Secretary at not less than fourteen days' notice if six or more of the members make such a written request.

3h. Any proposals for an EGM or AGM, must be submitted in writing not less than fourteen days prior to the meeting.

3i. Alterations to the Rules may only be made only at an AGM or EGM.

3j. Any matter not provided for in these Rules that needs a decision shall be decided upon by the Committee whose decision shall be ratified at the next General Meeting and if necessary, the Rules be altered.

4. Trophies/Prizes

4a. Second Claim members are not eligible for any Club prizes/trophies.

Matlock Cycling Club Constitution
(Club Rules)

5. Finance.

5a. The financial year for the club is 1 November to 31 October and accounts for the year to 31 October of the current year will be presented at the AGM of that year. The accounts after presentation will be subject to independent examination and any report from the independent examiner will be considered by the management committee.

5b. Online banking will be carried out in an account only used for processing cash and cheques and on-line transactions. This account will be operated by a bank different to the bank the Club uses for holding Club funds and all other Club transactions.

The Chairperson, Treasurer and Secretary are individually authorized to access online banking services.

5c. The Club's monies shall be held in a bank or Building Society current account with an appropriate amount placed on deposit to earn interest where this is possible. All cheques to be signed by any two of:- the Chairperson, Vice-chairperson, Secretary, Treasurer, and any nominated Committee Members.

5d. In the event of the dissolution of Matlock Cycling Club, the assets will be passed to the British Cycling Federation or its successor with the instruction that such assets should continue to be used for the benefit of cycling in the Matlock area.

5e. Interpretation of all the Rules must be consistent with the Community Amateur Sports Club Regulations 2015. All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to members or third parties.

Chairperson's signature:

Date:

Secretary's signature: